



Azîl 1920 || Azerbaijan State Oil & Industry University

Investigation Panel

Meeting Title: Investigation Panel – Case #2023-04 (Exam Misconduct)

Date & Time: May 25, 2023, 14:00–15:30

Location: Room 402, Student Affairs Office

Panel Members:

- Prof. G. Rahim (Panel Lead, Council of Ethics Designee)
- Mr. J. Salim (IT Specialist)
- Ms. N. Mammadova (Student Affairs Officer)

Agenda

1. Case Background

- Allegation: Three students used smartphone note-sharing during the Spring Final Exam.
- Evidence: Proctor statements, confiscated phones, and a conversation log from a messaging app.

2. Review of Evidence

- IT Specialist verified the phone's messaging history.
- Student Affairs Officer presented statements from the proctor on suspicious behavior.

3. Interviews

- **Student A:** Admitted to sending text messages for clarifications on formulae but denied distributing test answers.
- **Student B:** Claimed only to have looked at messages but not used them for the exam.
- **Student C:** Denied involvement but phone logs show they were part of the chat group.

4. Preliminary Findings

- All three students appear to have violated the exam integrity policy.
- Proposed penalty: 'F' grade in the subject for each involved; possible additional academic probation.

5. Next Steps

- Prepare a recommendation report to the Council of Ethics.
- Panel will finalize findings by May 31, 2023, for Council review.

6. Adjournment – Meeting ended at 15:30.

Minutes Prepared By:

Name: Ms. N. Mammadova

Signature:  **Date:** 25 May 2023