



**Az11 1920 || Azerbaijan State Oil & Industry University**

## **Investigation Panel**

**Meeting Title: Investigation Panel – Case #2023-04 (Exam Misconduct)**

**Date & Time:** May 25, 2024, 14:00–15:30

**Location:** Room 402, Student Affairs Office

### **Panel Members:**

- Prof. G. Rahim (Panel Lead, Council of Ethics Designee)
- Mr. J. Salim (IT Specialist)
- Ms. N. Mammadova (Student Affairs Officer)

## **Agenda**

### **1. Case Background**

- Allegation: Three students used smartphone note-sharing during the Spring Final Exam.
- Evidence: Proctor statements, confiscated phones, and a conversation log from a messaging app.

### **2. Review of Evidence**

- IT Specialist verified the phone's messaging history.
- Student Affairs Officer presented statements from the proctor on suspicious behavior.

### 3. Interviews

- **Student A:** Admitted to sending text messages for clarifications on formulae but denied distributing test answers.
- **Student B:** Claimed only to have looked at messages but not used them for the exam.
- **Student C:** Denied involvement but phone logs show they were part of the chat group.

### 4. Preliminary Findings

- All three students appear to have violated the exam integrity policy.
- Proposed penalty: 'F' grade in the subject for each involved; possible additional academic probation.

### 5. Next Steps

- Prepare a recommendation report to the Council of Ethics.
- Panel will finalize findings by May 31, 2023, for Council review.

### 6. Adjournment – Meeting ended at 15:30.

#### Minutes Prepared By:

**Name:** Ms. N. Mammadova

**Signature:**  **Date:** 25 May 2023