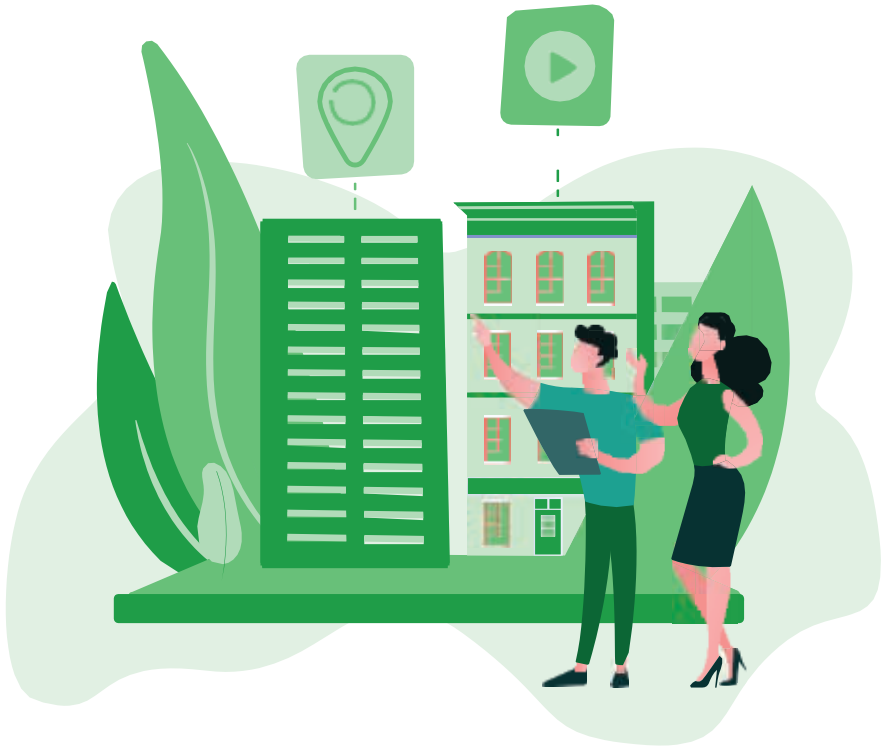


AZERBAIJAN STATE OIL AND
INDUSTRY UNIVERSITY



Accommodation policy



SECTION 1

1.1. Introduction:

Academic accommodation refers to educational approaches, systems, and support mechanisms that aim to accommodate diversity and difference. The goal of accommodation is to allow students to complete the necessary requirements of their academic programs. Academic accommodation never undermines or compromises the University's learning objectives.

1.2. Current Situation:

The primary dorm of ASOIU is named Univerium. Univerium was built in 2018 and can house over 650 students in its rooms. The dormitory has a triple security card system, with electronic access cards at the main entrance, floor entrances or lifts, and room doors. The dormitory's general security is also maintained 24 hours a day, seven days a week. Bridge Groups of Companies built the Univerium building using the design of "Design Lab Architects," a British architectural firm. Univerium is located at the intersection of Bakikhanov and Jeyhun Hajibeyli streets, near Baku's important universities, metro stations, parks, and shopping areas. Univerium is centrally placed and adjacent to Baku's major universities. You can get a bus to your university or walk to the Ganjlik and 28 May Metro stations. Univerium is conveniently located near a few excellent parks.

Univerium offers a safe, convenient, and stimulating living environment that promotes academic and personal success, as well as our residents' well-being. They use these principles in their interactions with students, parents, clients, vendors, and staff. Excellence and Professionalism in Services: They endeavor to deliver outstanding services to students and universities in all parts of their operations. Their service relies heavily on professionalism and responsiveness to students' needs. Inclusive and Diverse Community: They are dedicated to building and sustaining a student community that values self, others, and the environment.

Dormitory's mission is to provide students with a safe and interesting living environment through creative activities and services at Univerium. Univerium is not only your home, but also a dormitory where individuals from various backgrounds can gather. Everyone, however, has one thing in common: a residential area that consists of a single building. After moving in, you and your roommates will be given the "Student Handbook," which outlines the dormitory's policies and expectations. Everyone must approach

these principles with consideration for the personal lives of others. Students who break these regulations will be cautioned, fined, or have their contracts terminated by Univerium administration.

In addition, there is also a 9-storey dormitory of our university located on Mirali Qashgai Street. Consisting of 290 bedrooms, this hostel is equipped with every facility for the welfare of students.

1.3. Policy Purpose:

The ASOIU Accommodation Policy aims to remove any impediments that may prohibit students from fully participating in academic activities or using campus resources. We guarantee that students can participate in their education to the fullest extent possible by making reasonable accommodations such as assistive technology, alternative formats for course materials, or changes to classroom surroundings. We are dedicated to ensuring the academic success and well-being of all pupils. Our accommodation policy seeks to give students the opportunity to overcome obstacles and realize their maximum potential. By fulfilling individual requirements and making required modifications, universities assist students in focusing on their studies and achieving their educational objectives.

SECTION 2

2.1. Implementation:

ASOIU will implement the accommodation strategy through the following points:

- Conduct comprehensive needs assessments to identify pupils who require accommodations. This entails gathering information about disabilities, medical issues, and other special needs through confidential discussions with students and related paperwork.
 - Ensure students, faculty, and staff understand the accommodation process and associated support services. Provide instructions on how to request accommodations, the documents required, and the rights and responsibilities of all parties involved.
 - Make campus facilities, classes, labs, libraries, and online resources accessible for students with disabilities. This could include making physical changes, providing assistive technology, or offering alternative formats for course content.
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2.2. SWOT analysis:

STRENGTHS	WEAKNESS
Modern and innovative infrastructure	Being noisy
Costless than apartments/housing	Proportion of accessible settlement places to the number of students
Strong security system	
OPPORTUNITIES	THREATS
High speed internet	High maintenance costs
Full access to all facilities and amenities	High construction costs
Located in the center of city, with convenient transportation	

2.3. Mission:

The fundamental goal of this arrangement is to give secure, reasonably priced, and all-encompassing accommodation alternatives to students enrolled at Azerbaijan State Oil and Industry University (ASOIU). This policy seeks to provide a living environment that fosters both individual and intellectual progress while adhering to sustainability standards such as good health and well-being, quality education, well-organized workplaces with green building principles, and water conservation efforts. This arrangement also ensures that the institution provides assistance (e.g., food, housing, transportation, and legal services) to low-income students in order for them to complete their education.

SECTION 3

3.1. Objectives:

SDG-aligned 2030 targets for Accommodations

a. Good Health and Well-being (SDG 3)

- Objective 1: Ensure that all university accommodations adhere to health and safety rules at 100%.
- Objective 2: Provide basic healthcare amenities or initial **medical help**

at each lodging establishment.

- Objective 3: Provide support (e.g., food, housing, transportation, and legal assistance) to low-income students to help them complete education.

- b. Affordable and Clean Energy (SDG 7)

- Objective 3: Use 60% renewable energy sources in university dormitories.

- Objective 4: Implement energy-efficient measures to reduce energy use by 40% in dormitories.

- c. Reduce inequality (SDG 10)

- Objective 5: Ensure that people with disabilities have equal access to all services, facilities, programs, and activities, whether in education, employment, public services, or public spaces.

- Objective 6: Promote inclusivity and diversity by creating an environment where individuals with disabilities are fully integrated into all aspects of society, including education, employment, and community life.

- d. Sustainable Cities and Communities (SDG 11)

- Objective 5: Achieve a trash recycling rate of 80% in all university housing.

- Objective 6: Establish green spaces or recreational places within a minimum of 50% of the lodging facilities.

- Objective 7: Ensure to have “smoke free” campuses.

3.2. Scope of the Policy

The Accommodation Policy covers all placement-related decisions made by ASOIU’s, University Management, relevant departments and other investment decision makers.

3.3. The Duty to Accommodate: General Principles

The University will provide accommodations based on the following principles:

- Individualization: Accommodations are assessed and supplied on an individual basis for those who express their needs. Each request must be evaluated individually in order to fulfill the specific needs of the individual seeking accommodation.

- Dignity: Accommodation requests must be handled in a respectful and timely way so that individuals can fully engage in all elements of work, academic efforts, and the usage of facilities and housing.

- Privacy: Individuals must be accommodated in ways that protect their right to privacy. Information relating to specific housing requests will be kept

strictly confidential and used exclusively to analyze and implement accommodation possibilities and solutions. The person requesting accommodation and a Person of Authority will work together to assess accommodation requests and find suitable accommodation measures. Consultations with external parties with specific experience in accommodation plan preparation may also be required (for example, the Human Rights Office, Student Accessibility Services, and Human Resources).

-Inclusion: The University is dedicated to ensuring that its programs, policies, practices, facilities, services, communications, and systems are purposely designed to promote the full integration of various individuals and groups protected by the Code. Periodic proactive assessments of current policies, rules, practices, and procedures to identify and eliminate barriers to access and inclusion can also contribute to a more inclusive campus while reducing the need for specific adjustments.

3.4. Planned Activities

a. By Students:

- Student Committees: For overseeing the maintenance and sustainability practices in dormitories.
- Channels for Feedback: Engaging in active participation to provide feedback for the goal of enhancing accommodations.

b. By University Management:

- Regular internal audits: Of university accommodations to ensure they meet standards.
 - Safety regulations: It is imperative to ensure that all accommodations adhere to the required fire safety and other essential regulations.
 - Collaborations: Engage in partnerships with local enterprises to develop sustainable strategies in the realm of accommodations, such as garbage management.
 - Training Sessions: Designed for the purpose of improve the skills and knowledge of hostel management and staff members.
 - Community Engagement: Initiatives designed to foster meaningful connections between students and local communities to enhance their overall living experience.
 - Socially vulnerable groups: Policy also ensures provision of exceptions and financial support to students and employees from socially disadvantaged groups signifies a commendable commitment to fostering inclusivity and accessibility in higher education **and employment.**
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SECTION 4

4.1. Monitoring and Reporting

This Policy will be reviewed as needed and at least every three years. The University Secretary and General Counsel, or successor thereof, is responsible to monitor and review this Policy.

4.2. Resource Allocation

Resource allocation is as following:

- Accommodation Development Fund refers to the allocation of financial resources dedicated to the continuous improvement and maintenance of lodging facilities.
 - Technological Advancements: The integration of sustainable technologies, such as solar panels, into various systems and processes.
 - Human resources: The recruitment of competent individuals to oversee and uphold the management of accommodation.
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